

Newsletter

August 2021

THE BUREAU

A Note from Our Chief Officer...



"A note to say that my time as the Chief Officer of The Bureau is coming to an end. I will be moving on in mid-September to the Voluntary Partnerships team at NHS England. Whilst I will be sad to leave all the wonderful colleagues, partners, volunteers and clients I'm excited to be opening the next chapter of my career within an area of work I am so passionate about.

It really has been a wonderful journey in a wonderful organisation which will continue to go from strength to strength under the guidance of Damien Greenhalgh (damien@the-bureau.org.uk) as an Interim Chief Officer until we recruit to the post.

Best wishes, Sophie x"

We wish Sophie all the best in her new role, and The Bureau team are looking forward to meeting our new Chief Officer. Watch this space!



Peer Support Coordinator

Fixed Term 12 Month Contract (with possibility to extend)
30 hours per week
£22,245 per year (pro-rata)

Vacancy closes Monday 31st August 2021 at 5pm
Interviews to be held on Monday 6th September in our office in central Glossop.

For more information, please call **01457 865722**
or visit: www.the-bureau.org.uk/vacancies

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Chief Officer

Permanent Contract
37.5 hours per week
£43,857.00 per annum

Vacancy closes Monday 27th September 2021 at 5pm
Interviews to be held on the week commencing 18th October 2021 in our office in central Glossop.

For more information, please call **01457 865722**
or visit: www.the-bureau.org.uk/vacancies

Meet the Team...



This month we put the spotlight on **Paula Rydings!** Paula has been an employee with us for 1.5 years, and before that was also a client and then a volunteer with us. Paula currently runs our Time Out activities on a Friday and supports our Life Skills project. When she's not at work, Paula loves a chat with anyone and everyone, and can also be found spending quality time with her grandchildren!

The Bureau
are currently recruiting
BEFRIENDERS

If you are a **good listener**, and want to **help people feel less lonely** and isolated, get in touch!

volunteer@the-bureau.org.uk or
01457 865722

HM Government **NHS**

HANDS **FACE** **SPACE**
FRESH AIR

THE BUREAU
FREE CV WORKSHOP

**Haven't got a current CV?
Need help preparing one?**



The Bureau can help!



**Come to the Labour Club on a
Wednesday.**

Appointments available every Wednesday from
09:00 until 12.30 by calling 01457 865722
Or drop in every Wednesday from 1:30pm until
4.30, no appointment needed.

Volunteering in Glossop

While we do offer our own volunteering opportunities here at The Bureau, we also provide a volunteer brokerage service. This means we can signpost potential volunteers towards a diverse range of volunteering roles within our local community. If you're interested and would like to see what sort of opportunities are out there, click [here](#). Equally if you need some volunteers for your group or project, click [here](#). You can also call our office and speak to Fi, our Volunteer Coordinator, who can give you all the information you might need!



Community Wellbeing
Tameside & Glossop



01457 865722



info@the-bureau.org.uk



**Bank House,
22 Henry Street
Glossop, SK13 8BW**



www.the-bureau.org.uk



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The Bureau, Glossop



NHS
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NHS Foundation Trust

NHS
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Clinical Commissioning Group

