## Newsletter February 2021

# BUREAU

### **Operational News...**

We have important, but unfortunately not as positive as we'd like, Befriending project news to share. We have sadly had to put a temporary hold on new clients and volunteers to our Befriending projects as we currently do not have the staff time to support any additional people.

We cannot run this project without paid staff due to safeguarding and monitoring responsibilities. Our Befriending Coordinator and Call Companions Coordinator work a total of 26 hours a week between them, and support around 170 clients and 36 volunteers together. We are working hard to secure additional funding for the new financial year as we recognise how important Befriending is, particularly through the pandemic, but until then we can only support the clients we currently have until April 2021.

We are able to add new clients to a waiting list, and we can then assign them a Befriender when there is a space freed up.

In the meantime, if you might like to support us in this interim period with a donation or some fundraising, have a look here - <a href="https://the-bureau.org.uk/fundraising/">https://the-bureau.org.uk/fundraising/</a>

## **Meet the Team!**

This month we'll introduce you to Damien Greenhalgh. Damien is our Voluntary and Community Manager and has worked at The Bureau since 2017, managing our volunteer projects, community work and our preemployment teams. You'll mostly find Damien in a (Zoom!) meeting with other local voluntary and community groups, health colleagues or Council partners making sure Glossop people's needs are being met.





### **Grants Funding Update...**

Last chance for grants - 8th March is the deadline! If you want to see if it fits our funding aims then call us or e-mail Charlotte - CharlotteW@the-bureau.org.uk. We also have some tips on our website for getting your project funded: <a href="https://the-bureau.org.uk/get-support/community-development/">https://the-bureau.org.uk/get-support/community-development/</a>

### **Spotlight on...Pre-Employment Services**

The Bureau provides a Pre-Employment service for anyone who needs help in getting into the workplace. Services offered include:

- General Life Skilling training such as:
  - Increasing motivation
  - Setting personal and career goals
  - Help with financial budgeting
  - Increasing self awareness
  - o Increasing confidence and self esteem
- Help creating an Action Plan for gaining employment
- Provision of specific training and qualifications
- Assisting with preparing a CV
- Interview technique training
- Job search advice and help





Ed and Graham providing one-one support to their clients (pre-covid restrictions)

Graham supports people on the Towards Work programme. This is an informal one to one service which helps people to get closer towards finding employment. The aim of the programme is to guide a participant into employment, training or education. Call Graham for more information on 07850 503191 or email <a href="mailto:graham@the-bureau.org.uk">graham@the-bureau.org.uk</a>.

The Life Skills Project offers support to people who are not in work and who face complex challenges in their lives which include: anxiety, being socially isolated and loss of confidence. The Bureau aims to support participants so that they feel able to progress into employment, training and volunteering. Contact Ed for more information on 07784 862756 or ed@the-bureau.org.uk.







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